



Research Integrity Training

Online Course

Step by Step Guidelines Document



1. Getting Started

To gain access to the course, email ritraining@ucd.ie with your email address and first and second names. You will then receive an email from epigeumtechnical@oup.com or technical@epigeum.com. If you do not receive the email within 48 hours, check your SPAM. If you still don't have it, please contact graduatestudies@ucd.ie.

The email will provide you with a link, a username and a password. Click the link to open the Epigeum home page and enter the username and password in the top right-hand corner, as illustrated in Figure 1.

The screenshot displays the Epigeum Impact Programs website. At the top left, the Epigeum logo (part of Oxford University Press) and the Impact logo are visible. On the right, a login form is highlighted with a red border, containing fields for 'Username' and 'Password', a 'Login' button, and links for 'Create an account / Forgot your password?'. Below the logos, the main heading 'Epigeum Impact Programs' is centered. A navigation menu at the top includes 'Home', 'How it Works', 'About', 'Register', 'Online Courses' (highlighted with a red box), and 'Help'. A 'Information for institutions' button is also present. The main content area features a welcome message, a navigation instruction pointing to the 'Online Courses' tab, and a section titled 'What is an Impact course?' with descriptive text. Two informational boxes on the right provide details on registration and course previews. At the bottom right, a footer contains copyright and policy information: '| Copyright © 2018 Epigeum Ltd | Privacy Policy | Cookie Policy | Terms of Use |'.

Figure 1: Logging into the research integrity course and accessing the correct course



2. Choosing your Course

There will be three offerings under the Online Courses tab, which is also highlighted in Figure 1. These are Research Integrity: Concise (UK Version), Research Integrity: Concise (IRE Version) and Research Integrity (INT Version). Select the Research Integrity (INT Version), as this one is appropriate for early-stage researchers, while the concise version is aimed at experienced researchers.

Epigeum Impact Programs

Have a token? Input code here: [Go](#)

[Home](#) [How it Works](#) [About](#) [Online Courses](#) [Help](#)

Research Integrity: Concise (UK version)



Research Integrity: Concise is specifically designed for experienced researchers with some prior training. This online course allows more experienced researchers to quickly and efficiently complete their mandatory research integrity training.

[Click here to see course list](#)

Research Integrity: Concise (IRE version)



Research Integrity: Concise is specifically designed for experienced researchers with some prior training. This online course allows more experienced researchers to quickly and efficiently complete their mandatory research integrity training.

[Click here to see course list](#)

Research Integrity (INT version)



Sorting right from wrong in today's increasingly complex global research world is not a simple task. This internationally developed programme is designed to provide postgraduate, post-doctoral and early career researchers with a better understanding of the obligations and responsibilities today's researchers have, along with practical advice on how to deal with the complex situations in which they may find themselves.

[Click here to see course list](#)

Figure 2: There are three different courses available: select the Research Integrity (INT Version)



There are five disciplinary strands to choose from:

Home	How it Works	About	Online Courses	Help
Research Integrity (INT version)				Back to program list Help
Course title	Access	Your grade	Certificate	
Research Integrity - Arts and Humanities (300 mins) <small>Course details</small>	Provided by University College Dublin (UCD) 	0% Pass marks: 80%	Download 	
Research Integrity - Biomedical Sciences (300 mins) <small>Course details</small>	Provided by University College Dublin (UCD) 	0% Pass marks: 80%	Download 	
Research Integrity - Engineering and Technology (300 mins) <small>Course details</small>	Provided by University College Dublin (UCD) 	0% Pass marks: 80%	Download 	
Research Integrity - Natural and Physical Sciences (300 mins) <small>Course details</small>	Provided by University College Dublin (UCD) 	0% Pass marks: 80%	Download 	
Research Integrity - Social and Behavioral Sciences (300 mins) <small>Course details</small>	Provided by University College Dublin (UCD) 	0% Pass marks: 80%	Download 	

Figure 3: There are five disciplinary strands – select the one that best describes your area of study

Each contains examples relevant to that discipline, but all are the same length, have the same number of quiz questions at the end and require an 80% mark to pass and receive the certificate.

Select the strand most relevant to your study area to begin the course. A new tab will open, with the course directory listed on the left and the currently selected section displayed. You can navigate through the course by clicking on any of the section names in the directory, or by clicking 'Next Page' in the top right of the screen.





Figure 4: Navigating the course directory

3. Course Structure

The course is divided into six sections:

- Welcome
- Orientation
- Course Files
- Application
- Closing
- Course Quiz

The expected time to complete this course is 5 hours (300 minutes), although it may take longer, depending on the individual, and it can be completed in multiple sittings. If you return to the course, to resume from where you last were, sign in again, select the Research Integrity course from the Online Courses tab and navigate to the relevant section using the directory on the left.

Welcome

The page displayed in Figure 4 is the **Welcome section**, with general information on the course under 4 tabbed headings: Authors, Learning Outcomes, Course Structure and Supporting Institutions.

Orientation



Section 2: **Orientation** begins with a number of questions to provide a benchmark for your current level of knowledge on the subject of research integrity. There will periodically be multiple choice questions like this throughout the course – by filling them in, you have an opportunity to compare your views to those of your colleagues who have also completed the course.

The screenshot shows a survey titled "Pre-course background" on a green background. Below the title is a yellow box with the text: "Before starting the course, to gain an insight into your current level of understanding and motivations for taking this training, please answer the following questions:". The survey questions are:

What are your reasons for taking this course? (Select all that apply)

- Required
- Professional development
- Personal interest
- To add to my credentials

Is guidance on responsible research practices well developed in your field or area of research?

- Yes
- No
- Not sure

If a researcher has concerns that a colleague may have engaged in improper research behavior, it is best to raise those concerns with the colleague first before contacting the colleague's supervisor or an institutional research integrity official

Figure 5: Benchmarking initial subject knowledge

To view the overall results, complete the questions and click 'Submit' at the bottom of the page. This provides a graph for each question comparing the various answers provided. These can be viewed as a bar chart, a pie chart or a table by selecting the desired option from the dropdown menu to the side of the question. This is illustrated in Figure 6.

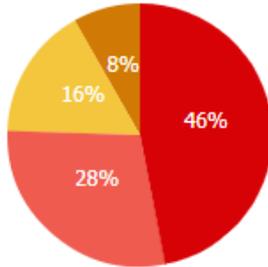


What are your reasons for taking this course? (Select all that apply)

Pie chart

Required Professional development Personal interest
To add to my credentials

Responses (127)



Is guidance on responsible research practices well developed in your field or area of research?

Stacked bar chart

Yes No Not sure

Responses (127)

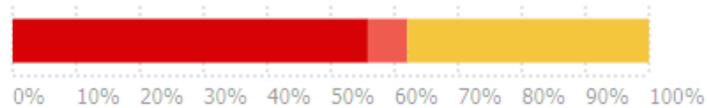


Figure 6: Viewing the collective results of the benchmarking exercise

Once this has been completed, go to the next page, the final one in the Introduction, which describes the features used throughout the course to enhance learning. Click through each of these to get a feel for them before moving on to the next page, where the course begins with Module 1.

Course Files, Application and Closing

Work through each of the 5 modules, the practice scenario in Section 4: Application and the closing section.

Course Quiz

The final section is the **Course Quiz**. Complete the multiple choice questions and select 'Submit.' To pass, you must obtain a score of 80% or more to receive a certificate. If you obtain a score of less than 80%, there is no limit to the number of times the quiz can be taken.



4. Getting your Certificate

Having successfully completed the course, the **certificate** will be available to download. This can be found on the 'Online Courses' tab on the Epigeum home page. Your score will show beside the disciplinary strand you took. If you have not achieved the requisite pass grade, the bar will be coloured red. If you have obtained a mark of 80% or more, the bar will be green, as in Figure 7; click on the download button to the right of it to view your certificate. **Make sure to save the certificate as it may be requested in future if you are applying for funding.**

Course title	Access	Your grade	Certificate
Research Integrity - Arts and Humanities (300 mins) Course details	Provided by Trial university access	Pass mark: 80%	Download
Research Integrity - Biomedical Sciences (300 mins) Course details	Provided by Trial university access	Pass mark: 80%	Download
Research Integrity - Engineering and Technology (300 mins) Course details	Provided by Trial university access	Pass mark: 80%	Download
Research Integrity - Natural and Physical Sciences (300 mins) Course details	Provided by Trial university access	82% Pass mark: 80%	Download
Research Integrity - Social and Behavioral Sciences (300 mins) Course details	Provided by Trial university access	Pass mark: 80%	Download

Figure 7: Accessing and downloading the course certificate

